



## MINUTES

### YORKSHIRE & HUMBERSIDE JOINT POLICE AUTHORITIES COMMITTEE (JPAC)

31 JULY 2008

---

#### MEMBERS PRESENT

Bill Baugh	Reg Littleboy	<b>Alternates</b>
Alene Branton MBE	Clive Palmerley	Keith Orrell
Mark Burns-Williamson (Chair)	Charles Perryman	Janet Spencer
Les Carter	Steven Rollinson	
Mohammed Ismaiel	David Rudd	
Jane Kenyon (Vice Chair)		

#### OFFICERS PRESENT

John Bates	Meredydd Hughes	Mark Reeves
Janet Clitheroe	Mick Hunter	Fraser Sampson
Jeremy Holderness	Alan Lees	Kevin Sharp
Tricia Holder	Erika Redfearn	Bill Wilkinson

#### 110. APOLOGIES

Received from Ruth Potter, Andrew Smith and David Wainwright.

#### 111. DISCLOSURES OF INTEREST

None.

#### 112. MINUTES OF THE YORKSHIRE AND HUMBERSIDE JOINT POLICE AUTHORITIES COMMITTEE HELD ON 21 MAY 2008

The minutes were agreed as a correct record.

#### 113. MATTERS ARISING

Members were referred to a pre-prepared sheet outlining progress with the actions from the last meeting.

#### **114. CHAIR'S URGENT ITEMS**

None

#### **115. CHANGE TO JPAC TERMS OF REFERENCE**

Members were provided with a paper proposing changes to JPAC Terms of Reference and Heads of Agreement to enable the Committee to nominate regional representatives to the APA Board and Policy Networks.

#### **RESOLVED**

**That JPAC approved the revised Terms of Reference and Heads of Agreement document.**

#### **116. NOMINATIONS TO THE APA BOARD AND POLICY NETWORKS**

Members were presented with a report of the Chief Executives which asked them to ratify nominations of representatives to the four APA Policy Networks and to agree a substitute APA Board member.

Nominations for regional representatives on the four APA Policy Networks had been received from the individual police authorities. It was noted that the surname for the South Yorkshire Police Authority nominee was spelt incorrectly and should be Ismaiel.

It was agreed that the JPAC Chair would be the substitute APA Board member, since there would be a new Chair appointed at the Annual Meeting in September.

#### **RESOLVED**

**That JPAC**

**(a) ratified the nominations for regional representatives; and**

**(b) ratified the nomination of the JPAC Chair to be the substitute APA Board member**

#### **117. TERMS OF REFERENCE FOR THE REGIONAL PROGRAMME BOARD**

Members were provided with a paper detailing the Terms of Reference of the Regional Programme Board (RPB) and its relationship to JPAC.

Members were further informed that all representatives of the RPB would have equal status with the ability to contribute to agendas. The role of Chair at meetings would be alternated between a Chair and Chief Constable. Chief Executives would attend to provide support. It was proposed that the RPB would meet in the months between JPAC meetings.

Paragraphs 1.4 and 1.5 of Appendix A were noted by members in particular, clarifying the position of the Police Authority Chair and the fact that the Regional Programme Board would not seek to undermine JPAC.

## **RESOLVED**

**That JPAC endorsed the terms of reference for the Regional Programme Board with the intention that they be reviewed after in six months time.**

### **118. REGIONAL PROTECTIVE SERVICES IMPROVEMENT PLAN**

Members were presented with a paper which was the result of work requested by the Home Office in September 2007, for forces to carry out a risk-based assessment of their protective services capabilities, against the six protective services highlighted in the *Closing the Gap* report and benchmarked against standards issued by ACPO.

Members were informed that a gap analysis had formed part of the review, which had highlighted vulnerable people and training as areas for further attention. The region was currently awaiting the Regional Intelligence Analysis report. Each force was now able to respond to the Tony McNulty letter to demonstrate how they were going to manage their high risk area including their approaches to vulnerable people and training. A regional response would be drawn together and provided to the November JPAC meeting.

## **RESOLVED**

**That members noted the report and the intention to submit a regional response to the November JPAC meeting.**

### **119. PROTOCOL FOR LINK MEMBERS**

Members were presented with protocol, previously approved by JPAC in 2007, proving the opportunity revisit the role of link member. The need for link members to be kept fully informed of progress on joint working projects to enable independent feedback was re-emphasised.

A verbal update report on the joint project for Strategic Road Policing was provided by Chief Inspector Mick Hunter. There had been problems with the accommodation at Carr Gate as refurbishment was required. It was confirmed that alternative accommodation had been secured at Unit 41 in Wakefield which was fit for purpose with the necessary security. This would be available from 1 September 2008 for the Regional Operational Team to work from. A small group had been brought together to progress a Communication Plan. A paper was being prepared to enable car insurance to be secured. The Automatic Number Plate Recognition (ANPR) fit to vehicles would be sorted out within the week. Vehicle Livery would consist of the police chequered band for instant recognition together with the wording 'Policing – Yorkshire and Humber' where a force badge usually appeared. The phrase 'joint thinking, joint working' would also be included if this could be reproduced.

**RESOLVED**

**That Members**

**(a) reviewed the protocol for link members; and**

**(b) requested a further update report on the Serious and Organised Crime project at the next meeting and on Strategic Roads Policing in six months.**

**120. NOTES OF THE REGIONAL CHIEF CONSTABLES GROUP MEETING HELD ON 15 MAY 2008**

Members received notes from the meeting of the Regional Chief Constables Group which took place on 15 May 2008.

**RESOLVED**

**That the notes were received.**

**121. NOTES OF THE REGIONAL PROGRAMME MEETING HELD ON 20 JUNE 2008**

Members received notes from the meeting of the Regional Programme Board which took place on 20 June 2008.

**RESOLVED**

**That the notes were received.**

**122. REPORT OF THE REGIONAL PROGRAMME BOARD MEETING HELD ON 21 JULY 2008**

Mark Burns-Williamson provided a verbal report of some of the items discussed at the most recent meeting of the Regional Programme Board.

**Employment framework project** – following a visioning day involving Human Resources and Finance personnel, a secondment was being considered from 1 September to cover the short to medium term. Regional secondment policies were presently being reviewed to ensure consistency.

Members asked to be provided with projections for the additional costs incurred for travelling if using seconded personnel from across the region.

The **Communications Strategy** was being revised to include external communication. The completed strategy will be presented to JPAC.

Members felt that communication needed to be two-way and asked if the process could be started by presenting the Communications Strategy to the Regional Project Board.

The **Gateway Review** paper would be revisited next March to ensure all elements have been met.

**Business Benefits** – It was intended to provide a report to each RPB and JPAC meeting concerning the financial management of the regional programme.

**123. NOTES OF THE CHIEF EXECUTIVES' MEETINGS HELD ON 12 MAY, 12 JUNE AND 21 JULY 2008**

Members received notes from the three meetings of the Chief Executives which took place on 12 May, 12 June and 21 July 2008.

**RESOLVED**

**That the notes were received.**

**124. ANY OTHER BUSINESS**

None.

**CHAIR**