



## MINUTES

### YORKSHIRE & HUMBERSIDE JOINT POLICE AUTHORITIES COMMITTEE (JPAC)

20 SEPTEMBER 2007

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#### MEMBERS PRESENT

Alene Branton MBE  
Mark Burns-Williamson (Chair)  
Jim Fender  
Jane Kenyon (Vice Chair)  
Mohammed Ismail

Reg Littleboy  
Clive Palmerley  
Charles Perryman  
Clive Richardson  
Andrew Smith

**Alternates**  
Steven Rollinson  
Yvonne Uzzell

#### OFFICERS PRESENT

Catherine Archer  
John Bates  
Janet Clitheroe  
Sally Collins  
Paul Davison  
Andy Ford

Steve Gamston  
Karen Grey  
Judith Heeley  
Jeremy Holderness  
Tim Hollis  
David Hunter

Paul Raby  
Susan Reid  
Mark Whyman  
Bill Wilkinson  
Lisa Winward

Catherine Archer welcomed everyone to the Pacific Exchange.

#### 1. APOLOGIES

Received from Bill Baugh, Ann Liston, Andrew Smith and Shahin Ismail.

#### 2. APPOINTMENT OF CHAIR

Catherine Archer requested nominations for the appointment of the Chair of the Joint Police Authorities Committee for 2007/08. Mark Burns-Williamson was proposed and seconded.

#### RESOLVED

**That Mark Burns-Williamson be appointed Chair of the Yorkshire and Humberside Joint Police Authorities Committee for 2007/2008.**

**[Mark Burns-Williamson in the Chair.]**

Mark Burns-Williamson thanked everyone for re-appointing him.

**3. APPOINTMENT OF VICE-CHAIR**

The Chair requested nominations for the appointment of the Vice-Chair of the Joint Police Authorities Committee for 2007/08. Jane Kenyon was proposed and seconded.

**RESOLVED**

**That Jane Kenyon be appointed Vice-Chair of the Yorkshire and Humberside Joint Police Authorities Committee for 2007/2008.**

Jane Kenyon thanked everyone for re-appointing her.

Mark Burns-Williamson welcomed Yvonne Uzzell and Mohammed Ismail to their first JPAC meeting. Mark said he was delighted to be re-appointed to the Committee which had led the way in oversight of collaborative working. He finished by thanking all the member present for their contribution over the past year.

**4. APPOINTMENT OF CHIEF EXECUTIVE AND SERVICING AUTHORITY**

The Chair requested nominations for the appointment of Chief Executive and Servicing Authority. Catherine Archer and West Yorkshire Police Authority were proposed and seconded.

**RESOLVED**

**That Catherine Archer and West Yorkshire Police Authority be appointed Chief Executive and Servicing Authority of the Yorkshire and Humberside Joint Police Authorities Committee for 2007/2008.**

Mark Burns-Williamson thanked Catherine and her team for the work they had done over the past year.

**5. DISCLOSURES OF INTEREST**

None.

**6. MINUTES OF THE YORKSHIRE AND HUMBERSIDE JOINT POLICE AUTHORITIES COMMITTEE HELD ON 28 JUNE 2007**

The minutes were agreed as a correct record.

**7. MATTERS ARISING**

Members were referred to a pre-prepared sheet outlining progress with the actions from the last meeting.

Catherine Archer that the Equality and Diversity officer post had gone through the Hay process and obtained the SO2 grading assumed in the business case. She said that it was hoped to start recruitment as soon as possible.

John Bates advised that the first meeting of officers from the four authorities involved in scrutiny of complaints had taken place. The second meeting would be at the beginning of October. He added that the Independent Police Complaints Commission had been kept fully informed, and that Nicholas Long was willing to host meetings and attend as required. A full report would be provided to the next JPAC meeting.

## **8. NOTES OF THE ALL MEMBER EVENT HELD ON 26 JULY 2007**

Members received a report of the Chief Executives which included a summary of the discussion held at the recent all-member event. Catherine Archer introduced the item, saying that the notes were an important record of the discussion and that it was good to have the other members present to provide an objective view and honest feedback.

Catherine drew attention to the recommendations in the covering report. The second recommendation was to request that the Regional Chief Constables Group (RCCG) work to provide an overarching level 2 strategy for the region and also to explore members' suggestions for other possible areas of joint working.

Chief Constable Mr Hollis said that the notes helped the four Chief Constables to understand the issues raised at the event. Mr Hollis went on to inform members that the ACPO Crime Group was presently working on a national level 2 strategy and felt that the solution was wider than Yorkshire and Humberside. Feedback on the national work would be provided to JPAC at a future meeting.

Janet Clitheroe added that the chief officers from the four forces would be meeting during the following week and would be looking to prioritise further joint working projects. A number of members made the point that the Joint Committee needed to be involved in this discussion too.

Catherine Archer also referred to the suggestion in the notes for two all-member events a year, with the four Chief Constables being invited to one of them. She suggested that an event in January before budget setting might be useful and this was agreed.

### **RESOLVED**

#### **That members of JPAC:**

- a) Considered the concerns and suggestions that were raised at the event.**

- b) **Agreed that the RCCG be asked to provide an overarching level 2 strategy for the region and explore members' suggestions for other possible areas of joint working.**

## **ACTION**

**To arrange an all-member event for January 2008, to which the four Chief Constables will be invited.**

### **9. CHAIR'S URGENT ITEMS**

None

### **10. EXCLUSION OF PRESS AND PUBLIC**

#### **RESOLVED**

**That the press and public be excluded from the meeting for consideration of Agenda Item Nos. 23 and 24 (Minute Nos. 23 and 24 refer) on the grounds that they are likely to involve the disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 and in accordance with the requirements of Part 2 of the same schedule.**

### **11. REGIONAL COMMUNICATION AND CONSULTATION SCHEMATIC (DRAFT)**

Members were provided with a report of the Chief Constables which included a schematic outlining how areas of joint working went from inception to implementation, and how that information would be communicated across the region to key stakeholders. A second document detailed the roles and responsibilities of the groups involved in the process.

The schematic was welcomed by members and in particular the clear reference to JPAC's ability to make decisions on behalf of the four individual authorities.

A small number of amendments were suggested. It should be made clearer that consultation would also need to include police authorities. Ongoing monitoring and post-implementation review should be added. The phrases approve and endorse to be standardised as they mean the same thing.

The issue of JPAC being able to commission strategic reviews as well as the RCCG was raised. Whilst it was agreed that this would be possible, there was a concern that this could impact on resources and performance. It was felt that the decision would be taken jointly in practice.

## **RESOLVED**

**That Members considered the contents of the paper and endorsed the schematic and backing paper on communication and consultation in relation to regional work, subject to the amendments discussed.**

### **12. REGIONAL CUSTODY FACILITIES PROJECT INITIATION DOCUMENT**

Members received a report of the Chief Constables which presented a project initiation document to undertake a formal review of custody, reviewing joint custody facilities and taking into consideration buildings, resourcing, transportation and practicalities.

Chief Constable Mr Hollis said that all four Chief Constables considered this to be an important project due to its impact on the budget, and the risk implications for police staff and vulnerable people.

Members agreed that the project was important and felt that the greatest scope for joint working would be in the areas of facilities management and custody processes. It was also felt that consideration should be given to joint working with other agencies such as the prison service and immigration.

## **RESOLVED**

**That Members of JPAC:**

- a) Considered and made comments on the Project Initiation Document.**
- b) Endorsed the approach of the Chief Constables.**
- c) Appointed Steven Rollinson as the Link Member for the project.**

### **13. STRATEGIC ROADS POLICING UPDATE**

Members received a report of the Chief Constables which outlined progress of the Strategic Roads Policing project since July 2007. Following consultation with internal stakeholders, each Chief Constable was provided with a Service Delivery Impact Assessment describing how implementation of the project recommendations would impact on their present arrangements. The RCCG, at the September meeting, authorised further detailed work as part of development of the business case.

In addition, members also received a report of the Link Member which also provided an overview of the present situation. The report emphasised the need for early cost estimates to be provided to the individual police authorities. Charles Perryman added that he felt individual police authorities would need to see their force impact assessments to understand what would be surrendered to the regional centre, as this would influence the debate about funding. Following a brief discussion Charles said he would continue pursuing the issue of costs.

Charles also stressed the need to resolve the human resource issues. Andy Ford agreed and said that, even though ministers were aware of the issues, he would advise forces and authorities to keep pressing the point.

## **RESOLVED**

**That Members considered and noted the contents of the paper.**

### **14. APPORTIONMENT OF COSTS**

Members received a report of the Chief Constables which asked JPAC to establish and agree a funding framework for the region. Chief Constable Mr Hollis said that the RCCG felt this information was needed before business cases could be prepared.

During the discussion members were clear that they wanted to consider funding on a case by case basis. Members agreed that a cost-benefit analysis was a key element of the business case, which was needed before apportionment of costs could be considered. Wider implications of changes to the government funding formula were also discussed, and the consequential impact on the ability of some authorities to work jointly.

Chief Constable Mr Hollis spoke about the uncertainty that forces were facing about protective services standards and the potential loss of central funding, and said that it was difficult to estimate costs on that basis.

It was suggested that establishing approximate costs would at least provide a basis for further discussion on the 2008/09 budget. JPAC may be able to assist the RCCG by prioritisation and elimination of some of the options.

## **RESOLVED**

**That members were asked to advise on a funding framework.**

### **15. WORKFORCE MODERNISATION**

Members received a report of the Chief Constables which advised them of the current position of the Workforce Modernisation Demonstration Site Project.

Mark Whyman explained that three areas for review have been selected. Within the Strategic Roads Policing Project the Road Death Investigation process has been chosen. Within the Serious and Organised Crime Project, the Regional Intelligence Unit and Regional Undercover Unit have been chosen. Initial work on briefings, project board membership and project plans have begun. It was estimated that a business case would be prepared by late summer 2008.

The timescales for the business case were queried and Mark Whyman explained that this was due to the human resource implications that needed to be addressed.

**RESOLVED**

**That Members:**

- a) **Noted and commented on the contents of the paper.**
- b) **Appointed Bill Baugh as the link member for the project.**

**16. JOINT REGIONAL PROGRAMME TEAM RESOURCES**

Members received a report of the Chief Constables that informed them of the staffing arrangements for the Joint Regional Programme Team.

The RCCG had approved 11 posts, which were filled on a secondment basis for 6 to 12 months until an employment framework for the region has been agreed. After this a business case will be prepared to create a permanent team, with posts being filled using competitive selection.

Janet Clitheroe explained that it would take at least six months to complete the work on the employment framework due to the disparity in terms and conditions between the four forces.

**RESOLVED**

**That Members noted the report and paper at Appendix A.**

**17. JOINT WORKING BETWEEN WEST YORKSHIRE AND NORTH YORKSHIRE POLICE IN RELATION TO THE PROVISION OF TRANSPORT (FLEET) SERVICES**

Members received a report of the Chief Constables which made them aware of a joint working arrangement between West and North Yorkshire Police in relation to the provision of the transport function.

**RESOLVED**

**That Members noted the contents of the paper.**

**18. SUMMER IMPACT ASSESSMENT**

Members received a report of the Chief Constables that updated them about Operation 'Maximum Impact on Crime'.

The operation commenced on 6 August 2007 for an eight week period and aimed to tackle British Crime Survey (BCS) Comparator Crimes measured

under through PSA1 on a regional basis. £250,000 was provided by Government Office Yorkshire and Humber (GOYH) to support the operation.

The operation would be evaluated by South Yorkshire Police and GOYH and results reported to the November RCCG meeting.

Chief Constable Mr Hollis highlighted the success of the operation to date as one of the benefits of joint working.

When asked if there had been any estimate beforehand of the costs of running the operation in each force area separately, Mr Hollis said that this had not been done, but agreed it was a learning point to take forward into future projects.

## **RESOLVED**

**That Members noted the contents of the paper.**

### **19. INVOLVEMENT WITH LOCAL GOVERNMENT YORKSHIRE AND HUMBER (LGYH)**

Members received a report of the Chief Executives which brought them up to date with the ongoing activity with LGYH.

In addition to the detailed report from recent meetings Jeremy Holderness spoke about his attendance at a meeting of Local Authority Chief Executives on 7 September 2007. Jeremy said that there was a recognition that police authorities were influential in shaping a public service and almost unanimous support for individual police authorities becoming members.

## **RESOLVED**

**That Members noted the report.**

### **20. NOTES OF CHIEF EXECUTIVES MEETINGS**

Members received notes from meetings of the Chief Executives which took place on 9 July 2007 and 29 August 2007.

## **RESOLVED**

**That the notes were received.**

### **21. NOTES OF THE REGIONAL CHIEF CONSTABLES GROUP MEETINGS**

Members received notes from meetings of the RCCG which took place on 8 June 2007, 3 July 2007 and 18 July 2007.

## **RESOLVED**

**That the notes were received.**

### **22. REPORT OF THE REGIONAL CHIEF CONSTABLES GROUP MEETING HELD ON 7 SEPTEMBER 2007**

Chief Constable Mr Hollis spoke about the items discussed at the RCCG meeting on 7 September 2007 that had not been raised during the remainder of the meeting.

Mr Hollis said the first meeting of the four chief officer teams would be held on 28 September. He said it would be good to hear their views and understand the challenges they were facing. The topic for the meeting would be Sir Ronnie Flanagan's Review of Policing.

Some work would be taking place to understand the impact of the Olympics on the region.

Catherine Archer asked if a regional risk register had been considered. Mr Hollis said that it hadn't but agreed that it was a sensible suggestion.

## **ACTION**

**A regional risk register to be suggested to the RCCG.**

## **IN PRIVATE**

### **23. PROTECTIVE SERVICES CAPABILITIES PROGRAMME UPDATE**

Members received a report of the Chief Constables which updated them on the regional protective services capabilities programme.

Andy Ford gave details of a letter that was to be sent asking forces to advise the Home Office about the extent of their progress towards the requirements of Tony McNulty's letters. He said that a response by the end of October was likely to be required. There was some concern about the short timescales, especially in the light of the ACPO standards not being available formally until mid October.

Janet Clitheroe also provided details of an additional protective services demonstrator site bid that had been submitted.

## **RESOLVED**

**That Members:**

- a) Noted the contents of the paper.**

- b) **Supported the submission of a further Demonstrator site bid to support regional tasking and co-ordination.**

**24. GOVERNANCE OF COUNTER TERRORISM**

Catherine Archer provided members with feedback on the Counter Terrorism conference held on 17 September.

**IN PUBLIC**

**25. ANY OTHER BUSINESS**

Andy Ford announced that he would be moving to head up the Joint Regional Programme Team in the East Midlands. Mark Burns-Williamson thanked him for his support over the past year.

**CHAIR**