



## MINUTES

### YORKSHIRE & HUMBERSIDE JOINT POLICE AUTHORITIES COMMITTEE (JPAC)

18 SEPTEMBER 2008

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#### MEMBERS PRESENT

Alene Branton MBE	Charles Perryman (Vice Chair)	<b>Alternates</b>
Mark Burns-Williamson	Ruth Potter	Keith Orrell
Jane Kenyon (Chair)	Steven Rollinson	Andrew Smith
Reg Littleboy	David Rudd	Janet Spencer
Clive Palmerley		

#### OFFICERS PRESENT

Gillian Bardsley	Karen Grey	Erika Redfearn
John Bates	Jeremy Holderness	Fraser Sampson
Joanna Carter	Judith Heeley	Kevin Sharp
Janet Clitheroe	Tim Madgwick	Claire Sykes
Nigel Day	Grahame Maxwell	

#### 1. APOLOGIES

Received from Bill Baugh, Les Carter, Mohammed Ismaiel and David Wainwright.

#### 2. APPOINTMENT OF CHAIR

Mark Burns-Williamson requested nominations for the appointment of the Chair of the Joint Police Authorities Committee for 2008/09. Jane Kenyon was proposed and seconded.

#### RESOLVED

**That Jane Kenyon was appointed Chair of the Yorkshire and Humberside Joint Police Authorities Committee for 2008/2009.**

**[Jane Kenyon in the Chair.]**

Jane Kenyon thanked everyone for appointing her.

### **3. APPOINTMENT OF VICE-CHAIR**

The Chair requested nominations for the appointment of the Vice-Chair of the Joint Police Authorities Committee for 2008/09. Charles Perryman was proposed and seconded.

#### **RESOLVED**

**That Charles Perryman was appointed Vice-Chair of the Yorkshire and Humberside Joint Police Authorities Committee for 2008/2009.**

Charles Perryman thanked everyone for appointing him.

### **4. APPOINTMENT OF POLICE AUTHORITY CHIEF EXECUTIVE AND SERVICING AUTHORITY**

Fraser Sampson advised members that the Chief Executives had discussed the matter and all were happy for both himself and West Yorkshire Police Authority to continue in these roles. Members agreed with this proposal.

#### **RESOLVED**

**That Fraser Sampson and West Yorkshire Police Authority be appointed Chief Executive and Servicing Authority of the Yorkshire and Humberside Joint Police Authorities Committee for 2008/2009.**

### **5. DISCLOSURES OF INTEREST**

None.

### **6. MINUTES OF THE YORKSHIRE AND HUMBERSIDE JOINT POLICE AUTHORITIES COMMITTEE HELD ON 31 JULY 2008**

The minutes were agreed as a correct record.

### **7. MATTERS ARISING**

Members were referred to a pre-prepared sheet outlining progress with the actions from the last meeting.

Fraser Sampson informed members about the next phase of the HMIC inspection of Protective Services improvements in early 2009. He said it would address Civil Contingency Act 2004 arrangements and local resilience matters. He finished by saying that he had done a lot of work on this around the Critical National Infrastructure and was assisting the Association of Police Authorities to develop some national protocols and would update the Committee on any relevant developments going forward.

## **8. CHAIR'S ANNOUNCEMENTS**

None

## **9. PROCEDURAL STANDING ORDERS**

Members received a report which asked for their approval to amend the Joint Committee's Procedural Standing Orders to allow a Treasurer and Performance Advisor to be appointed to support and advise JPAC. Appendix B to the report set out the proposed key outputs for each role.

### **RESOLVED**

**That JPAC approved the revised Procedural Standing Orders.**

## **10. APPOINTMENT OF TREASURER AND PERFORMANCE ADVISOR TO THE JOINT POLICE AUTHORITIES COMMITTEE**

Members were advised that Bill Wilkinson, Chief Executive and Treasurer from South Yorkshire Police Authority had been nominated for the position of Treasurer. They were also advised that Paul Wainwright, Performance and Resources Manager from Humberside Police Authority had been nominated for the position of Performance Advisor.

### **RESOLVED**

**That JPAC**

**(a) appointed Bill Wilkinson, Chief Executive and Treasurer from South Yorkshire Police Authority to the position of Treasurer; and**

**(b) appointed Paul Wainwright, Performance and Resources Manager from Humberside Police Authority to the position of Performance Advisor.**

## **11. REGIONAL COMMUNICATION STRATEGY**

Members received a report of the Chief Constable which asked for their approval of the Regional Communication Strategy, following its approval by the Regional Programme Board.

Gill Bardsley, from the Regional Programme Team, introduced the report by saying that it had undergone extensive consultation prior to approval and that the Strategy included both internal and external communication.

Members discussed the recent media launch of the Regional Roads Policing Team and felt that it had been handled very professionally. There had, however, been some issues with agreeing the final text and it was felt there were lessons to learn from this experience and processes to streamline.

## **RESOLVED**

**That members agreed and endorsed the Regional Communication Strategy for distribution across the four forces.**

### **12. MEETING DATES FOR 2009**

Members received a report containing proposed meeting dates for 2009. As in previous years the dates proposed were the third Thursday in every other month. All-member events were programmed for January and July.

## **RESOLVED**

**That members approved the dates for JPAC meetings in 2009.**

### **13. PROJECT UPDATES**

Members received a report from the Chief Constables containing brief updates for each project and a summary sheet showing the timeline for all the projects. The covering report explained that this style of report would be presented to future JPAC meetings.

Included with the papers was a report on the Strategic Roads Policing from link member Charles Perryman. A report on the Serious and Organised Crime project was circulated by link member Alene Branton. During the discussion it was recognised that there had been lessons learned from the recent recruitment campaign for the Regional Roads Policing Team, where there had been an unexpected adverse impact on one force due to the number of successful applicants.

Members made the point that link members needed to see the project updates in advance and Janet Clitheroe agreed to re-emphasise that with project managers.

Members then discussed the timeline for the Regional Human Resources Framework and expressed a view that the timescales might be too optimistic for a project of such complexity. It was explained that the timeline related to the short and medium term objectives within the scope of the project. It was suggested that a more detailed timeline for this project, broken down into its various strands would enable members to understand if the project objectives were achievable.

Alene Branton drew members' attention to the actions within her link member report, saying that she would report on these to future JPAC meetings. She specifically highlighted opportunities for sharing processes such as recruitment and intelligence, which were also supported by Charles Perryman.

## **RESOLVED**

**That Members noted the contents of the report.**

## **ACTION**

**Further detail to be provided on the timelines for individual strands of the Regional Human Resources framework project.**

### **14. BUSINESS BENEFITS REALISATION**

Members were provided with a report of the Chief Constables which presented a format for monitoring and reporting on business benefits. Included as appendices were reports for the Strategic Roads Policing and Serious and Organised Crime projects.

Gill Bardsley, from the Regional Programme Team, introduced the report by explaining that the suite of performance indicators were still under development. She added that there was not an intention to provide the same level of detail in future reports to JPAC unless it was requested.

During the discussion members made it clear that they would welcome this level of detail every time. It was also felt important to distinguish between internal and external measures because only some of them would be of interest to the public. Reference was also made to a performance matrix which had been provided to the Regional Programme Board and it was felt that this would also be useful for members to have sight of.

Chief Constable Mr Maxwell finished by saying that it was important to understand if the regional investment was better than individual force activity and that there was a good return on investment for communities.

## **RESOLVED**

**That Members noted the report and agreed to receive the same level of detail in each report to JPAC.**

### **15. ALIGNING IS AND IT UPDATE**

Members received a report of the Chief Constables describing the progress made with the Regional Information Systems/Information Technology Strategy.

Janet Clitheroe introduced the paper and the draft Strategy included as an appendix. She explained that the four Heads of IT were working on a number of tasks, such as a replacement timetable for key IT systems, identification of areas of commonality, the rationalisation of automatic number plate recognition (ANPR) systems and business continuity. She added that each force could now access e-mail details for colleagues across the region.

During the discussion members acknowledged that alignment of systems was a long-term goal but they were pleased with the direction proposed and progress to date. A question was asked about whether there were links

between this project and the procurement strategy. Chief Constable Mr Maxwell agreed there ought to be but feared that things were not quite so joined up.

**RESOLVED**

**That Members noted the report.**

**16. EMPLOYMENT FRAMEWORK POSITION PAPER**

Members received a report of the Chief Constables which accompanied a position document seen at the June Regional Programme Board. The position document described research into different employment models being used for similar purposes and the formation of short, medium and long-term recommendations for developing a common platform for regional working.

Janet Clitheroe explained that the term 'connected secondment' was being used because staff were particularly concerned about routes back into home forces. She added that she was part of a national advisory group working towards a change in legislation to encourage and facilitate collaborative working.

Members asked about the workshop with staff associations and trade unions which had taken place a couple of days before the JPAC meeting. Gill Bardsley informed them that attendees had provided a number of good ideas and there was consensus that home force policies would apply to secondees.

It was also agreed to have the employment framework project as a standing item on JPAC agendas.

**RESOLVED**

**That Members noted the report.**

**ACTION**

**Include the Employment Framework as a standing item on JPAC agendas.**

**17. REPORT FROM APA BOARD AND POLICY NETWORKS**

Mark Burns-Williamson provided a verbal report about the meetings of the APA Board and Council, which had met at the end of the previous week.

He explained that the purpose of the Board meeting was to finalise the new working arrangements, and that he had been given the improvement and development portfolio, which also included police authority inspections. He stated an intention to arrange a seminar for police authorities to help them prepare for inspection and also promised to circulate a full list of board member responsibilities.

Mark Burns-Williamson then spoke about the special APA Council meeting to discuss the Policing Green Paper, and in particular the work of Connect PR, a company engaged to lobby ministers on behalf of the APA. He also mentioned some surveys being undertaken by Ipsos Mori about accountability and promised to circulate the papers related to this work.

## **ACTION**

**Information to be circulated about APA Board Member responsibilities and the Ipsos Mori surveys.**

### **18. REGIONAL ROLL OUT OF BUSINESS CRIME REDUCTION CENTRE (BCRC) AND PROJECT 2013**

Members received a report of the Chief Constables which informed them about some exploratory work to secure European funding to be directed towards business crime.

Janet Clitheroe explained that People United Against Crime was a South Yorkshire body linked to the police and community safety partnerships. It had set up a Business Crime Reduction Centre in South Yorkshire and was looking to expand its operation within the region. She also explained that Yorkshire Forward was supporting the bid. Janet added that she wanted to ensure the work was connected to the Regional Programme Team to provide some clarity for forces.

Members were generally supportive of the direction proposed, especially when it was clarified that it would not involve additional expenditure. They asked to see information in the future about planned activity.

## **RESOLVED**

**That Members noted the report.**

### **19. INVOLVEMENT WITH LOCAL GOVERNMENT YORKSHIRE AND HUMBER**

Members received a report of the Chief Executives updating them about ongoing activity with Local Government Yorkshire and Humber. The paper also included information about Regional Improvement and Efficiency Partnership and the opportunities for police authorities to influence initiatives.

John Bates introduced the report and reminded members about the meeting coming up on 25 September. It was noted that papers had not yet been received but Mark Burns-Williamson had been asked to speak about the Policing Green Paper.

## **RESOLVED**

**a) That members noted the report;**

**b) That the proposal to become involved in a Home Office community safety pilot was agreed;**

**c) That the JPAC Chief Executives were authorised to agree representation at LGYH officer group meetings; and**

**d) That a further report is to be submitted in 3 months time on the activities of LGYH, now that police authorities were formal members of the organisation.**

## **20. GATEWAY REVIEW ACTION PLAN AND QUESTIONNAIRE**

Members received a report of the Chief Constables which updated them on progress with the four outstanding recommendations from the Gateway Review.

Janet Clitheroe introduced the report and explained that the Regional Programme Team had been given the responsibility to progress the outstanding recommendations. She said there was an intention to review all recommendations to ensure they were fully completed in April 2009.

Members asked for the review to also consider the impact of the review in terms of the outputs.

### **RESOLVED**

**That Members noted the report.**

### **ACTION**

**Review of recommendations to include consideration of the outputs and their impact.**

**Results of the review to be brought to a future JPAC meeting.**

## **21. JOINT REGIONAL RESPONSE TO THE POLICING GREEN PAPER**

Members received a report of the Chief Executives which explained the progress with the regional response to the Policing Green Paper and suggested that final approval could be delegated to the four Chairs.

Fraser Sampson asked whether members would prefer the regional response to reflect the common areas of agreement or be an amalgamation of the views of each authority. After a short discussion it was agreed that the response should document the common areas of agreement, allowing the individual police authorities to add their own nuances.

**RESOLVED**

**That JPAC approved the suggested approach towards agreeing and submitting the regional response to the Home Office Consultation on the Policing Green Paper '*From the neighbourhood to the national: Policing our communities together*'**

**22. NOTES OF THE CHIEF EXECUTIVES' MEETING HELD ON 3 SEPTEMBER 2008**

Members received notes from the meeting of the Chief Executives which took place on 3 September 2008.

**RESOLVED**

**That the notes were received.**

**23. NOTES OF THE REGIONAL PROGRAMME BOARD MEETING HELD ON 22 JULY 2008**

Members received notes from the meeting of the Regional Programme Board which took place on 22 July 2008.

**RESOLVED**

**That the notes were received.**

**24. ANY OTHER BUSINESS**

None.

**CHAIR**